



Dear Hononegah Parents:

As the 2022-2023 school year ends, it is time to prepare for 2023-2024. The first step is student registration. This letter is to notify you about upcoming dates and the procedures that will be helpful for registering your student(s) for the 2023-2024 school year. Registration materials will **NOT** be mailed home. For our new freshmen parents, please remember you completed *enrollment*, not registration, during the winter. You will now need to *register* your incoming student. Beginning June 5, parents can begin the 2-step registration process. While payment for registration is required to attend school, it is not part of the 2023-2024 registration process.

### STEP 1: Proof of Residency

Hononegah requires families to provide two (2) forms of Proof of Residency. This proof can be a combination of a property tax bill, lease, or utility bills. Students CANNOT live with district residents unless the resident has legal (court papers required) guardianship of the student. Falsifying residency is a criminal offense (Class C misdemeanor) for both the resident who is falsifying the residency AND the family enrolling. Contact Renee Perry at 815.624.5064 or [registration@hononegah.org](mailto:registration@hononegah.org) with residency questions.

Please submit **TWO** (2) of the following Proof of Residency documents. All Proof of Residency documents must show the **parent/legal guardian name and address**:

- Most recent property tax bill (To find the most recent tax bill go to <http://treasurer.wincoil.us>)
- Signed and dated lease **and proof of last month's payment** (renters)
- Cable bill within the past 30 days
- Internet bill within the past 30 days
- Electric bill within the past 30 days
- Gas bill within the past 30 days
- Water bill within the past 30 days (i.e., Northpark Water, Four Rivers Sanitation, etc. This does not mean a Culligan bill.)

Proof of Residency documents may be:

- Emailed to [registration@hononegah.org](mailto:registration@hononegah.org)
- Mailed to HCHS, ATTN: Registration, 307 Salem St., Rockton, IL 61072

### STEP 2: Online Registration

Once Proof of Residency has been received and approved, parents will receive a confirmation email that they can login to Skyward Parent Access to complete the registration process online. Please contact Kaylee Peterson if you need technical support at 815.624.5001.

**PLEASE make sure your email address is correct in Skyward.**

REGISTRATION IS DUE JUNE 29, 2023

### Payment: Registration Fee \$170

Fee statements will be emailed to families in mid-July. While payment for registration is required to attend school, it is not part of the 2023-2024 registration process. Parents may choose the convenience of paying for registration and other school fees online. Our online payment vendor, e~Funds For Schools, is safe, confidential and convenient. Fees can also be mailed to HCHS, ATTN: Registration, 307 Salem St. Rockton, IL 61072. Please include your student's name with payment. If you are interested in applying for free or reduced-price meals, the 2023-2024 federal meal application will be available ELECTRONICALLY on your Family Access Page under the Food Service Tab after July 12, 2023. A new application must be completed each school year per household, per school district. Please choose your child's name (only one child name is necessary), then click the application button found at the top center of the page. Please do not submit registration payment if you are filling out the federal meal application.

