

HONONEGAH COMMUNITY HIGH SCHOOL DISTRICT 207

Rockton, IL

REGULAR BOARD MEETING

May 17, 2023

Call to Order	Meeting called to order by Dave Kurlinkus at 6:03 p.m.
Roll Call	<p><u>Present</u>  Eric Flohr  Bob Geddeis  Gayle Haab  Dave Kurlinkus  Mary Lewis  Jim Minard  Evan Schoepski</p> <p><u>Others Present</u>  Michael Dugan                      Justin Krueger                      Kathy Eckmann  Erika Edgar                          Kendra Asbury until 6:50 p.m.      Riley Dick  Chad Dougherty                      Steve Cofoid</p>
Agenda	<p>Motion by Lewis, seconded by Haab to approve the amended agenda as presented.</p> <p>All in Favor</p>
Closed Session	<p>Go into Closed Session to Review Closed Session Minutes and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.</p> <p>Motion by Flohr, seconded by Lewis to go into Closed Session at 6:04 p.m.</p>
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Open Session	Motion by Flohr, seconded by Lewis to return to open session at 7:00 p.m.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Correspondence	<p>Mr. Dugan received a card from Mr. Kenneth Patchen stating how proud he was of his daughter's quality high school education. He explained that his daughter is now a doctor after attending Ivy League schools, studied abroad in Brazil, speaks two languages, and joined the Peace Corp just to name a few. Mr. Patchen's daughter also traveled the Amazon River on her own and helped inoculate indigenous peoples with protective vaccines. He stated, "... With a Hononegah Education, you can go anywhere in the world and do what needs doing."</p>
Student Recognition	<ul style="list-style-type: none"> <li>• Mr. Dougherty and the Board of Education thanked Riley Dick for representing Student Council at the Board table every month. He was given an appreciation certificate and outgoing gift for his participation.</li> <li>• Mr. Dougherty recognized Student Council Members and members of the Key Club for assisting League of Women Voters in organizing the Hononegah Candidate Forum. Susan Theden from the Rockford League of Women Voters read an appreciation letter sent to Mr. Lawyer and presented the students in attendance with Champions of Democracy Appreciation Awards for Student Council and Key Club. Mr. Kurlinkus also handed out certificates in gratitude.</li> </ul>

Staff Recognition	<ul style="list-style-type: none"> <li>• Mr. Dougherty recognized Mrs. McLevige for serving students in the Project Lead the Way (PLTW) program. HCHS is 1 of 262 high school in the U.S. and 14 in the state of Illinois to receive the PLTW Distinguished Honor in Computer Science and Math.</li> <li>• Mr. Dougherty thanked Mrs. Small, Mrs. Simonson and Food Service team members for the delish meals they prepared for the Board this school year. Mr. Kurlinkus present them with certificates.</li> <li>• Mr. Dougherty congratulated and thanked the 2023 retirees for their many years of service and dedication to the students and staff at HCHS. Mrs. Adams: 18 years, Mrs. Simonson: 21 years, Mr. Heller: 34 years, Mr. Shelton: 24 years and Mrs. Ballard: 24 years. They all submitted letters to Mr. Dougherty that he read aloud. Mrs. Ballard thanked Administration and the Board for many wonderful years as she feels HonONEgah is ONE family.</li> </ul>
Presentation – Student Support Services	<ul style="list-style-type: none"> <li>• Mrs. Olson and Mrs. Ivacic presented on behalf of the Student Support Services office. They mentioned in October a senior completed the Rock Valley College enrollment steps when the tech bus visited campus. Also, in October their office coordinated a field trip to ISU with students interested in a career in Education for the Future Teachers Conference. They shared a picture of their team smiling because they received the Bronze Award for FAFSA Completion Rates last year, which meant HCHS got a 65% FAFSA completion rate for the 2021-2022 school year. Well done Student Support Services!!!</li> </ul>
Presentation – Library Report	<ul style="list-style-type: none"> <li>• Mrs. Bohn presented on behalf of the Library by sharing the Illinois School Library Grant Report showing progress in meeting goals set forth in Linking for Learning, which outlines essential components in a successful school library media program in Illinois. She stated “We average 322 students per day coming in on their own (before school, during lunch and after school) in addition to the students who come to the library with their teachers for class.” Throughout the year the library holds contests, gives away cake for reciting Shakespeare, and holds “Blind Date with a Book” in February where the books are wrapped and students don’t know what they are. Mrs. Bohn has developed a Makerspace for students and staff to use for projects and fun. She is also excited to mention the library received a RAILS (Reaching Across Illinois Library System) Grant for \$2500. They plan to spend the funds on adding high interest titles to the collection and promote the library’s high tech and low tech Makerspace areas. She announced they “hope to send students into summer vacation with fun books to read” “in addition to Hononegah’s The 7 Habits of Highly Effective Teens summer reading program. Lastly, she shared a video made by Ingrid Roeske from a video production class showing the different reasons students utilize to the library.</li> </ul>
Public Comment	None
Personnel	<p><b><u>Retirement:</u></b>  Jeanne Papini - Athletic Office Administrative Assistant - effective August 2, 2027  Susan Hays - Social Studies - At the conclusion of the 2026-2027 school year.</p> <p><b><u>Resignation:</u></b>  Mike Padilla – Custodian  Gabby Meitzler - Girls’ Volleyball Assistant</p> <p><b><u>Leave of Absence:</u></b>  None</p> <p><b><u>Employment</u></b>  <b><u>Certified Staff:</u></b>  Zachary Davidson – Science</p>

**Support Staff:**

Brayden Hennis – Paraprofessional  
Tim White - Lead custodian for extracurricular events  
Jorge Pichardo - Bilingual Paraprofessional  
Jose Espinosa -Head Custodian  
Stephanie Mathias – Paraprofessional

**Athletics:**

a.) **Returning Coaches for Fall 2023 Season**

Mark McLarty - Boys' Cross Country Head Coach  
Edward Baines - Boys' Cross Country Assistant Coach  
Jorge Pichardo - Girls' Cross Country Head Coach  
Tim Wiltshire - Girls' Cross Country Assistant Coach  
Brian Zimmerman - Football Head Coach  
Chad Smith, Bryan Jenkins, Phil Adams, Michael Chiodini, Marc LaMay, Jeremy Warren, Todd VanSchelven- Football Assistant Coaches  
Ken Lewis - Boys' Golf Head Coach  
Dan Bohn - Boys' Golf Assistant Coach  
Nic Haab - Boys' Soccer Head Coach  
Mike Fasula - Boys' Soccer Assistant Coach  
Brian McGuire - Girls' Swim Head Coach  
Gary Wright, Paige VanSistine - Girls' Swim Assistant Coaches  
John Torrence - Girls' Tennis Head Coach  
Kaylee Libby - Girls' Volleyball Head Coach  
Tina Sundstedt - Girls' Volleyball Assistant Coaches  
Dana Fincham - Head Cheer Coach (Athletics & Competition)  
Kailyn Wicker - Assistant Cheer Coach (Athletics & Competition)  
Amanda Wiler - Assistant Cheer Coach (Athletics & Competition)  
Chloe Piper - Assistant Cheer Coach (Sideline/Football only)

b.) **New Fall Coaches** - Samantha Miller- Head Dance Coach

**Activities:**

None

**Substitutes:**

Teacher Substitute: Lidia Silva

**Volunteers:**

Jeff Boelkes - Bass Fishing

**Other:**

Tom Reynolds - Literacy Instructional Facilitator  
Summer Student Workers - Alexander Real, Pedro Neira, Jacob Taets, Jonathan Meichtry  
Chuck Gilbert - Community Outreach Consultant  
Nick Fleege - Community Outreach Consultant  
Tenure: Nicole Johnson  
Accelerated Tenure: Amanda DelMastro, Carolyn Frieden, Heather Hardwick  
Portable Tenure: Janey Marinaro

**2023 Summer School Personnel:**

Math (4) – Session I: Chad Smith, Gary Zimmerman, and Megan Holcomb; Session II: Gary Zimmerman  
Math Para (2): Session 1: Brenna Bretzinger; Session 2: Brenna Bretzinger

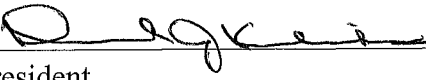
	<p>English (5) – Session 1: Lassen Fleege, Max Lee and Kelley Beard; Session 2: Max Lee and Jean Chambers  English Para (2) – Session 1: Sandy Driscoll; Session 2: Sandy Driscoll  PLATO Credit Recovery (3) – Session 1: Susan Hays and Jennifer Osorio; Session 2: Tanya Beaulieu  PLATO Credit Recovery Para (2) – Session 1: Gail Santopoalo and Dani Loch; Session 2: Gail Santopoalo  Like Skills (4) – Beth Schroeder, Nathan Loft, Steve Zelten, and Kim Zdobyhlak  Nurse (1) – Kelly Schmitz  Life Skills Paras (9) – Renee Lovgren, Morgan DelMastro, Heather Kuhle, Kim Nygard, Erika Johnson, Brayden Hennis, Lisa Esposito, Gianna Esposito, and Brittany Bourgard  World History (2) – Session I: Bill Heller; Session II: Mike Lawyer  US Government (1) – Brad Christoff  Driver Education (1) – Chad Barger and Lyle Rich  Developmental Reading (2) – Session I: Brendan Kelly; Session II: Kim Zdobyhlak  Workplace Experience (1) – Denise Werner  Introduction to Manufacturing (1): Jason Glodowski</p> <p>Motion by Lewis, seconded by Minard to approve the retirements, resignations, employments, and volunteers and other as discussed in Closed Session.</p>						
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski						
Consent Agenda	<p>Motion by Schoepski, seconded by Lewis to approve the consent agenda.</p> <p>Payment of bills:</p> <table data-bbox="410 978 979 1087"> <tr> <td>Education</td> <td>\$ 520,398.84</td> </tr> <tr> <td>Operation &amp; Maintenance</td> <td>\$ 192,084.39</td> </tr> <tr> <td>Transportation</td> <td>\$ 250,970.27</td> </tr> </table> <p>Donations: None</p> <ul data-bbox="459 1129 1555 1539" style="list-style-type: none"> <li>• Learning Technology Center Instructional Technology Coaching Contract renewal for 2023-2024 in the amount of \$22,750.00.</li> <li>• Microsoft Desktop and Server software licensing renewal for the 2023-2024 school in the amount of \$10,817.34.</li> <li>• 5-Star Students software licensing three-year licensing renewal in the amount of \$6,765.00.</li> <li>• MajorClarity by Paper software license agreement up to \$7,500.00, funded by the Title IV-A federal grant.</li> <li>• First reading of the supplemental textbook list.</li> <li>• American Office Services, Inc. for electrostatic paint services of lockers not to exceed \$15,000.00</li> </ul>	Education	\$ 520,398.84	Operation & Maintenance	\$ 192,084.39	Transportation	\$ 250,970.27
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Motion Carried	Unanimous roll call Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski						
Student Council Report	Mr. Dick introduced his successor Kyle Hodges that will represent Student Council next year. He informed the Board that Student Council has voted on new members for next year and also assisted in the planning and execution of Teacher’s Appreciation Day. As the year comes to an end all of the clubs are wrapping up and planning for next year.						
Athletic Director’s Report	Mr. Cofoid reported Hononegah Softball is on course to repeat as conference champions and Boys’ Tennis won the NIC-10 Conference Championship. The Baseball team in currently tied for 1st place in conference, Boys’ Track continues having a successful season, and in Girls Track, both JV and Varsity placed second at the Conference Championship. Lastly, in athletics Boys Volleyball is currently in 1st place at all 3 levels in the NIC-10 conference. Mr. Cofoid stated Café Ole made salsa, hiked and had a						

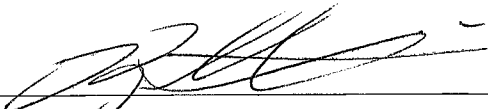
	picnic with GAIA and dined at a Mexican restaurant together. Chess Club has a strong group of freshman and sophomores that are leading the way towards a bright future for the club. He added Mr. LaMay does a great job introducing the Athletic Leadership Club to finer points of leadership on and off the athletic field.
Building Administrative Report	Mr. Dougherty began the report by mentioning the HCHS Workplace Readiness Committee hosted a Career & Education fair on April 27th. During the school day all freshman attended during their lunch hours and the evening, the traditional Spring Career Fair was from 6:00 p.m.-8:00 p.m. in the main gym with more than 50 organizations present. Mr. Lombardo and Mrs. Linder shared graphs of the Disciplinary infractions from this year. Noting that Mrs. Nelson is working hard to make sure students are attending school and all of their classes. Mr. Lombardo stated he is working with the SOAR program to give the incoming freshmen mentors. Mrs. Linder added if students want to make an incident report it is now done on a Chromebook to streamline the process.
Finance Director's Report	Mr. Krueger reported the year-to date revenues align with the 2022-2023 budget. The Amended Budget hearing is set for June 21, 2023 and is on display in the Superintendent's Office. He added the 2022-2023 annual financial audit fieldwork performed by Benning Group is tentatively scheduled for August 14th and 15th and the results will be presented to the Board in October.
District Administrative Report	Dr. Asbury announced the open positions of significance for the 2023-2024 school year. The District is looking for a Social Studies teacher, Coach and Assistant Coach for Girls' Golf as well as a second shift custodian. She disclosed the members of the cultural competency committee will participate in shared learning in-person and online this summer and will be pursuing an opportunity for additional online training about content specific standards and social emotional learning. She added the Fitness Challenge is wrapping up and as of May 11, 2023 the participants had walked 182820.69 miles or .74 times around the world. Mr. Dugan mentioned contracts are on the agenda for approval to begin the East Athletic Field Renovations. He stated the "Hall of Honor" by-laws were reviewed at the Joint Building&Grounds/Policy&Personnel Committee meeting held this past Monday. Administration are in the beginning stages of talking about the stadium renovation and the District has many projects to do this summer, such as Library Carpet, Painting of lockers, installation of the chillers and the resurfacing of the PAC parking lot. In conclusion, he gave a Strategic Plan Update. Mr. Minard asked Mr. Dugan about where HCHS is ranked academically. Mr. Dugan replied Hononegah is ranked 76th in the state and 1620th in the nation of public schools. Percentage wise, that is upper 10% in the state and 9% in the nation according to the 2022 U.S. News and World Report.
Strategic Plan Update	Mr. Dugan reported the updates to the Strategic Plan in Academics, Facilities/Resources, Student Experience, Partnerships and Safe Learning Environment.
Building & Grounds Committee Report	Mr. Geddeis stated a meeting was held on Monday and there are several items on the agenda for approval.
Co-Curricular Committee Report	No Report
Education Committee Report	No Report
Enrollment, Growth & Development Committee Report	No Report
Finance Committee Report	Mr. Minard stated a meeting was held prior to the Board meeting and there are items on the agenda for approval tonight.
Policy and Personnel Committee Report	Mr. Flohr mentioned a joint meeting with Buildings and Grounds was held on Monday and we have numerous items on the agenda for approval.
Legislative Committee Report	Mr. Kurlinkus mentioned there has been talk about changing tenure from 4 years to 3 years.

Second Reading of the Student Handbook	Motion by Haab, seconded by Schoepski to approve the Second Reading of the Student Handbook.
All in Favor	All in favor: 7 ayes
Second Reading of Press Policies Issue 111	Motion by Flohr, seconded by Geddeis to approve the Second Reading of Press Policies Issue 111: 2:110 - Qualification, Terms and Duties of Board Officers; 3:40 - Superintendent; 4:60 - Purchases and Contracts; 5:30 - Hiring Process and Criteria; 5:90 - Abused and Neglected Child Reporting; 5:125 - Personal Technology and Social Media; Usage and Conduct; 5:150 - Personnel Records; 5:170 - Copyright; 5:260 - Student Teachers. 6:135 Accelerated Placement Program; 6:230 - Library Media Program; 8:20 - Community Use of School Facilities;
All in Favor	All in favor: 7 Ayes
Annual Review of Policies	Annual review of Policies; 4:190 AP2:Threat Assessment Team; 7:190 - Student Behavior to be read into the minutes.:
Bi-Annual Review of Policies	Bi-Annual Review of Policies; 7:180 - Prevention of and Response to Bullying, Intimidation, and Harassment; 7:70 - Attendance and Truancy; 2:260 - Uniform Grievance Procedure; 2:265 - Title IX Sexual Harassment Grievance Procedure; 5:20 - Workplace Harassment Prohibited; 5:90 - Abused and Neglected Child Reporting; 5:90 AP - Coordination with Children's Advocacy Center; 7:10 - Equal Educational Opportunities to be read into the minutes.
IASB suggested to be Reviewed and Monitored Policies Motion Carried	IASB suggested to be Reviewed and Monitored Policies; 4:40 - Incurring Debt; 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers; 6:210 - Instructional Materials; 8:70 - Accommodating Individuals with Disabilities to be read into minutes
Review Medical Advisory Report	Annual review of the Medical Advisory Report to be read into the minutes.
Overnight Student Trips	Motion by Lewis, seconded by Schoepski to approve Overnight Student Trips as presented by administration.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Purchase of Dell Products	Motion by Minard, seconded by Lewis to approve the purchase of 130 Dell laptop computers, docking stations, monitors, and accessories in the amount of \$154,007.10 as recommended by the Finance Committee at the May 17, 2023 Finance Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Hononegah Kitchen Door	Motion by Geddeis, seconded by Haab to approve the Hononegah Kitchen Door proposal from Ringland-Johnson Construction in the amount of \$24,984.00 as recommended by the Buildings & Grounds Committee at the May 15, 2023 Joint Building and Grounds/ Policy and Personnel Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
East Athletic Fields Architect services	Motion by Flohr, seconded by Lewis to approve Richard L. Johnson Associates for the East Athletic Fields Architect services in the amount of \$57,000.00 as recommended by

	the Buildings & Grounds Committee at the May 15, 2023 Joint Building and Grounds/ Policy and Personnel Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
East Athletic Fields Surveying and Engineering services	Motion by Schoepski, seconded by Lewis to approve Arc Design Resources Inc. for the East Athletic Fields Surveying and Engineering services in the amount of \$28,600.00 as recommended by the Buildings & Grounds Committee at the May 15, 2023 Joint Building and Grounds/ Policy and Personnel Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Tax Appeals Filed by Walgreens.	Motion by Flohr, seconded by Geddeis to Settlement of 2019, 2020, 2021, and 2022 appeals pending before the Illinois Property Tax Appeal Board filed by Walgreens concerning the property located at 5065 Hononegah Road, Roscoe, Illinois, at an assessed value not to exceed \$418,278 for the pending 2020, 2021, and 2022 appeals in exchange for withdrawal of the pending 2019 appeal and to authorize the Superintendent (or the Superintendent's designee) to sign such documents as necessary to settle these matters as recommended by the Finance Committee at the May 17, 2023 Finance Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Purchase of classroom tables and chairs	Motion by Scheopski, seconded by Minard to approve the purchase of classroom tables and chairs from School Specialty in the amount of \$35,755.20 as recommended by the Finance Committee at the May 17, 2023 Finance Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Disposal of Surplus Property	Motion by Schoepski, seconded by Lewis to approve the Resolution Authorizing Disposal of Surplus Property as recommended by the Finance Committee at the May 17, 2023 Finance Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Purchase of two wrestling mats	Motion by Lewis, seconded by Haab to approve the purchase of two wrestling mats from BSN Sports through the OMNIA Purchasing Cooperative in the amount of \$27,550.06 as recommended by the Finance Committee at the May 17, 2023 Finance Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Purchase of 120 teacher chairs	Motion by Flohr, seconded by Lewis to approve the purchase of 120 teacher chairs through Frank Cooney Company in the amount of \$51,682.80 as recommended by the Finance Committee at the May 17, 2023 Finance Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Natural Gas purchase	Motion by Lewis, seconded by Haab to authorize the Superintendent to purchase natural gas per the NGI Index agreement with Vanguard Energy Services, L.L.C. and to purchase up to 60% of expected usage up to a 36-month fixed-rate not to exceed \$5.95 per dekatherm as recommended by the Finance Committee at the May 17, 2023 Finance Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Groundskeeper Job Description	Motion by Schoepski, seconded by Lewis to approve the Groundskeeper Job Description as recommended by the Policy and Personnel Committee at the May 15, 2023 Joint Building and Grounds/ Policy and Personnel Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski

Strength and Conditioning Coordinator Job Description	Motion by Lewis, seconded by Schoepski to approve the Strength and Conditioning Coordinator Job Description as recommended by the Policy and Personnel Committee at the May 15, 2023 Joint Building and Grounds/ Policy and Personnel Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Memorandum of Understanding	Motion by Schoepski, seconded by Lewis to approve Memorandum of Understanding regarding vacation day bonus for newly hired 12-month non-certified employees during 23-24 school year per Policy 5:330 as recommended by the Policy and Personnel Committee at the May 15, 2023 Joint Building and Grounds/ Policy and Personnel Committee meeting.
Motion Carried	Unanimous roll call: Flohr, Geddeis, Haab, Kurlinkus, Lewis, Minard, Schoepski
Adjourn	Motion by Lewis, seconded by Schoepski to adjourn at 8:41 p.m.  All in favor

  
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President

  
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Secretary