

HONONEGAH COMMUNITY HIGH SCHOOL
Rockton, IL

Joint Buildings & Grounds/Policy & Personnel Committee Meeting
May 15, 2023

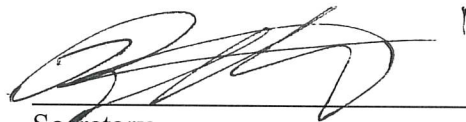
Purpose	Kitchen Door Proposal, East Athletic Field, Teacher Chair Purchase, Press Policies Issue 111, Annual Review of Policies, Bi-Annual Review of Policies, IASB suggested to be Reviewed and Monitored Policies, Medical Advisory Report, Student Handbook, Paraprofessional 23-24 school year, Hall of Fame By-laws
Call to Order	Mr. Flohr called the meeting to order at 10:30 a.m.
Roll Call	Eric Flohr Bob Geddeis until 11:49 a.m. David Kurlinkus via phone <u>Other's Present</u> Michael Dugan Chad Dougherty Kathy Eckmann Erika Edgar Kendra Asbury Steve Cofoid Andrew Walters Dave Berg Dave Lombardo Justin Krueger Eric Sutera
Public Comments	None
Kitchen Door Proposal	Mr. Berg spoke about the replacement of the rear kitchen door that will be replaced. The project will involve widening the door to meet logistical needs, addressing masonry needs and installing a new concrete ramp for deliveries, and installing a new key fob. Ringland- Johnson Construction submitted a quote in the amount of \$24,984.00. The Committee recommended this item be placed on the May 17, 2023 Board agenda for approval.
East Athletic Field	Mr. Dugan mentioned Arc Design is proposing surveying and engineering services totaling \$28,600.00 on the East Athletic Fields project. In addition to Arc Design's services, Richard L. Johnson Associates proposed architectural services totaling \$57,000 that includes the \$4,000 building application permit needed, shop drawing review, and site visits. The Committee recommended this item be placed on the May 17, 2023 Board agenda for approval.
Teacher Chair Purchase	Mr. Dugan stated many of teachers' chairs are in poor condition and need replacement. Multiple demo chairs were requested from Frank Cooney Company under a purchasing cooperative. Teachers were able to try out the chairs, vote for their favorite one last week and the HON Ignition was the winner. The chairs will accommodate classrooms and other instructional spaces such as the Library and Student Support Office, etc. Mr. Krueger is recommending the order of 120 chairs at a total of cost of \$51,682.80 , which included delivery and installation. The Committee recommended this item be placed on the May 17, 2023 Board agenda for approval.
Press Policies Issue 111	Dr. Asbury, Mr. Dugan and Mr. Dougherty explained Press Policies Issue 111: 2:110 - Qualification, Terms and Duties of Board Officers; 3:40 - Superintendent; 4:60 - Purchases and Contracts; 5:30 - Hiring Process and Criteria; 5:90 - Abused and Neglected Child Reporting;

	5:125 - Personal Technology and Social Media; Usage and Conduct; 5:150 - Personnel Records; 5:170 - Copyright; 5:260 - Student Teachers. 6:135 Accelerated Placement Program; 6:230 - Library Media Program; 8:20 - Community Use of School Facilities; were reviewed. The Committee recommended this item be placed on the May 17, 2023 Board agenda for approval.
Annual Review of Policies	Mr. Dugan communicated the Annual Review of Policies: 4:190 AP2:Threat Assessment Team; 7:190 - Student Behavior was completed. The Committee recommended this item be placed on the May 17, 2023 Board agenda to be read into the minutes.
Bi-Annual Review of Policies	Mr. Dugan discussed the Bi-Annual Review of Policies : 7:180 - Prevention of and Response to Bullying, Intimidation, and Harassment; 7:70 - Attendance and Truancy; 2:260 - Uniform Grievance Procedure; 2:265 - Title IX Sexual Harassment Grievance Procedure; 5:20 - Workplace Harassment Prohibited; 5:90 - Abused and Neglected Child Reporting; 5:90 AP - Coordination with Children's Advocacy Center; 7:10 - Equal Educational Opportunities was completed. The Committee recommended this item be placed on the May 17, 2023 Board agenda to be read into the minutes.
IASB suggested to be Reviewed and Monitored Policies	Mr. Dugan notified the committee of the policies IASB suggested to be Reviewed and Monitored: 4:40 - Incurring Debt; 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers; 6:210 - Instructional Materials; 8:70 - Accommodating Individuals with Disabilities were completed. The Committee recommended this item be placed on the May 17, 2023 Board agenda to be read into the minutes.
Medical Advisory Report	Mrs. Eckmann shared the Medical Advisory Report. The Medical Advisory committee met on May 9, 2023 to discuss policies and compliance. The Committee recommended this item be placed on the May 17, 2023 Board agenda to be read into the minutes.
Student Handbook	Mr. Lombardo presented the changes and updates to the 2023-2024 Student Handbook. The Committee recommended this item be placed on the May 17, 2023 Board agenda for approval.
Paraprofessional 23-24 school year	Dr. Asbury stated she has been working with Mrs. Pirrie and Mrs. Schneider regarding the number of paraprofessionals needed for the next school year and mentioned the department may need an additional position.
Job Descriptions	Dr. Asbury explained the new Groundskeeper and Strength and Conditioning Coordinator job descriptions. The Committee recommended the job descriptions be placed on the May 17, 2023 Board agenda for approval.
HESSA Vacation Bonus MOU	Dr. Asbury disclosed a memorandum of understanding with the HESSA union granting all newly hired 12 month employees to receive 5 vacation days after completing their probationary period. The Committee recommended the job descriptions be placed on the May 17, 2023 Board agenda for approval.
Hall of Fame By-laws	Mr. Dugan shared Hall of Fame By-laws and recommended a committee be formed made up of administrators, school unions, school Board members, community members and Student Council representatives. The purpose of the Hall of Fame is to recognize and honor alumni, staff members, and community members who have contributed to the rich history of HCHS. Mr. Dugan will bring more information at a later date.

Other	<ul style="list-style-type: none"> • Mr. Berg updated the Board on the new chillers project, stating a controller will need to be added in order to control the whole system. He received a quote from Alpha in the amount of \$81,100.00 that will be on the June Board agenda for approval. • Mr. Berg mentioned the need to repair a chiller for the walk-in cooler/freezer in the kitchen. • Mr. Berg stated a switch gear on the north end of the building that will cost approximately \$65,000. • Mr. Dugan presented the committee with several scenarios for additional seating in the stadium. Options varied from additional seating added next to current bleachers, expanding what is there, a demo of the current stands and a complete move of the stands, track and field. Mr. Dugan would like to keep the discussion going. • Mr. Berg mentioned the need to replace controllers in the 95' addition totaling \$23,000 from Alpha. Will bring this item to a future board meeting for approval.
Adjourn	Meeting adjourned at 12:16 p.m.



 President



 Secretary