

HONONEGAH COMMUNITY HIGH SCHOOL  
Rockton, IL

Joint Buildings & Grounds/Policy & Personnel Committee Meeting  
April 17, 2023

Purpose	Ringland-Johnson Door Project Proposal, Teacher Parking Lot Bid Results, SPED Classrooms Proposal, Chiller Update, Athletic Field Update, Door Sensor Project Proposal, Updated Job Descriptions, Building Substitute Teacher 23-24 school year, Assistant Wrestling Coach, Consulting Contracts, HESSA Student Teaching MOU, Summit Academy Intergovernmental Agreement Update
Call to Order	Mr. Flohr called the meeting to order at 12:00 p.m.
Roll Call	Eric Flohr Bob Geddeis  <u>Other's Present</u> Michael Dugan                                 Chad Dougherty Erika Edgar   Kendra Asbury Andrew Piske                                     Dave Berg Justin Krueger                                     Eric Sutera
Public Comments	None
Ringland-Johnson Door Project Proposal	Mr. Dugan noted the District received a proposal to assist with the Door project in the amount of \$11,500 from Ringland-Johnson. Door Lock hardware was purchased previously and will be installed on all classroom doors for safety purposes. The Committee recommended this item be placed on the April 19, 2023 Board agenda for approval.
Teacher Parking Lot Bid Results	Mr. Dugan mentioned the winning bid for the teacher parking lot resurfacing project was submitted by Stenstrom Excavation & Blacktop Group in the amount of \$264,193.00. This total includes the entrance, curbing and gates for the teacher's lot. The Committee recommended this item be placed on the April 19, 2023 Board agenda for approval.
SPED Classrooms Proposal	Mr. Dugan announced the cabinet installation project for the Special Education Classrooms will be done by Larson & Larson Builders Inc. not to exceed \$11,000.00. The Committee recommended this item be placed on the April 19, 2023 Board agenda for approval.
Chiller Update	Mr. Berg updated the committee on the installation of the chillers. He stated that the project will cost less than previously discussed and available sooner.
Athletic Field Update	Mr. Dugan reported he met with Arc Design regarding plans to update the Baseball and Softball fields. Plans include adding netting, redoing back stops and fences. Two new press boxes on top of the dugouts, a heated building for bathrooms will be installed and turf fields will be priced out. Mr. Dugan explained a long-term plan for resurfacing the parking lot and adding a walkway between the fields in the future. More information will be forthcoming.
Door Sensor Project Proposal	Mr. Dugan spoke of a proposal from Pro Com Systems not exceed \$126,000.00 to install Genotec Door Sensors. The new door sensors will be customizable allowing an automation process to alert security and

	administration of open doors. The Committee recommended this item be placed on the April 19, 2023 Board agenda for approval.
Updated Job Descriptions	Dr. Asbury explained the updates to the Maintenance Supervisor, Administrative Assistant to the Superintendent, Community Outreach Consultant, and Human Resources Generalist job descriptions. She also shared the reconstructed Performing Arts Center and Events Manager Job Description. The Committee recommended this item be placed on the April 19, 2023 Board agenda for approval.
Building Substitute Teacher 23-24 school year	Dr. Asbury disclosed beginning in the 2020-2021 school year, HCHS hired a full-time substitute to report to the building in the a.m. to cover anywhere that is needed. In the past, one of the substitutes was hired as a teacher in the building.
Assistant Wrestling Coach	Dr. Asbury communicated she has been talking with Mr. Cofoid and Mr. Walters regarding the wrestling team. They are requesting an Assistant Wrestling coach be added to athletics because the wrestling team has more students in the sport this season.
Consulting Contracts	Dr. Asbury presented consultant contracts for two employees leaving the District. Jacob Schenk will assist the new PAC Manager. Cara Pirrie will support the Special Education Department during the transition. The Committee recommended this item be placed on the April 19, 2023 Board agenda for approval.
HESSA Student Teaching MOU	Dr. Asbury mentioned a Memorandum of Understanding with Hononegah Education Support Staff Association to approve Paraprofessionals performing Student-Teaching services in Special Education classrooms. The Committee recommended this item be placed on the April 19, 2023 Board agenda for approval.
Summit Academy Intergovernmental Agreement Update	Mr. Dugan informed the committee of an updated Intergovernmental Agreement with Summit Academy. The Committee recommended this item be placed on the April 19, 2023 Board agenda for approval.
Other	<ul style="list-style-type: none"> <li>• Mr. Krueger disclosed an updated Performing Arts Center Rental Agreement will be coming in the future.</li> <li>• Mr. Dugan stated he would like to change the annual update on the Strategic Plan from June to October in order to capture better statistics from the prior school year.</li> <li>• Mr. Dugan spoke regarding his reading initiative as all departments are ordering materials for next school year.</li> </ul>
Adjourn	Meeting adjourned at 1:13 p.m.

  
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 President

  
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 Secretary